



SCHOOL COUNCIL MINUTES

Date: December 9, 2024

Time: 7:00pm

Location: EPC library

Attendees: Sean Morrison, Brenna Kowalchuk, Daniela Cameron, Nadine Byers, Andrea Bickerstaff, Hadla Assaf, Kendra Jodry, Joleen LeSage, Sarah Froese, Jenn Oba, Nicole Schweer, Carmen Allen

1. Call to order & sign in
 - 7:02 pm call to order
2. Welcoming remarks (2 minutes)
 - a. Reminder - One person speaking at a time, please no side conversations.
3. Approval of minutes (1 minutes)
 - Jenn Oba moves to approve the minutes, Kendra second, carried
4. Additions to the Agenda (1 minute)
 - Round-about concerns added to new business (9e)
5. Approval of agenda (1 minutes)
 - Nadine moves to approve the agenda, second Hadla, carried
6. Updates from the Chair - (5 minutes)
 - a. Volunteer opportunities - Pancake Breakfast
 - Contact school council if you are interested in volunteering December 20
 - b. Meeting Norms / Meeting etiquette
 - Meetings are more structured than in the past
 - Agenda items can be requested via email in advance of the meeting
 - There is also an opportunity to request items near the commencement of the meeting
 - c. Grants - info passed onto fundraising
 - Tracy Holland made a spreadsheet of grants available
 - This information has been passed on to the fundraising committee
7. Reports
 - a. EPC School Administration Report (5 minutes)
 - Potluck lunch for staff Dec 17. Looking for 6-10 parents to supervise during lunchtime (11:30 – 12:15) to allow all the staff to participate in the celebration.
 - The Annual Education Results Report was shared with the group.
 - Provincial achievement tests: discussed the EPC test results vs. the provincial average and the deviance between EPC- awarded grades and the diploma averages.
 - The document will be shared publicly in January.
 - We will revisit the report at our February meeting.
 - b. EPC School Board Trustee Report (5 minutes)
 - No representative present

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- c. EPC Fundraising Committee Report (5 minutes)
 - Working on re-paying the track
 - Question raised about whether there is a master list of small equipment needs that could be made available to the community for donations.
 - At the beginning of the school year the fundraising committee works with admin to establish needs for the year. Groups can contact admin with donation suggestions.
- 8. Old business
 - a. ASCA Grant (5 minutes)
 - Option presented to use part of an ASCA grant on a school council parent engagement survey.
 - b. School council parent engagement survey (5 minutes)
 - Jenn Oba motioned to spend \$104.37 of the ASCA grant, if approved, on a parent engagement survey. Second by Daniel, approved.
 - c. Terms of reference review and amendments (5 minutes)
 - Sarah Froese reviewed the terms of reference and made several important recommendations.
 - Adding a more formalized Meeting Structure
 - d. Coaches/Athletics (5 minutes)
 - i. basketball coaching update
 - all teams have coaches
 - ii. communication with caregivers and families
 - effective communication with caregivers and families is needed
 - some parents have volunteered to take this on and are waiting to hear back from coaches
 - iii. bussing
 - a class 2 license is need for the large bus and the only staff with that licence is Sean Morrison.
 - the small bus has a code error and cannot be used until it is cleared.
 - the school is relying on 3rd party transportation which has challenges.
 - Sporting events often conflict with the regular after-school bus transportation.
 - School council can send out a call for volunteer drivers.
- 9. New business
 - a. Creative Environment - artwork to walls or classroom windows
 - Inquiry about whether artwork could be added to walls or windows
 - OHS regulations restrict hanging flammables (such as paper and fabric) on the walls
 - Admin are open to some suggestions that fall within the OHS regulations
 - b. Schedule - How is the schedule for each school set, and number of PD days, lunch hour?
 - Most is set by the board and the division.

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- The instructional time is set by the government
- Assignable time is set by the government
- c. Volunteer opportunities (5 minutes)
 - i. Lunch time supervision opportunity on Dec 17th
 - ii. “Meeting Norms” Discussion
 - Covered previously
- d. Sports & Other Clubs/Teams (5 minutes)
 - i. What are the opportunities for sports and other clubs/teams within the school?
 - 1. No opportunities identified.
 - ii. What support is required?
 - 1. Liability concerns?
 - 2. transportation challenges = bus/ no bus - trained drivers/no drivers
 - 3. volunteer coaches + staff rep etc.
 - 4. How could the School Council support?
- e. Round about traffic concerns
 - The side of the round-about near the multiplex is not shoveled very well and therefore pick-ups are concentrated close to the school
 - Sean Morrison will ask the multiplex to please clear the snow

10. Parking lot additions: none

11. Adjournment @ 8:18pm

12. Next formal meeting February 10th @ 7PM