

EPC Grad Meeting Minutes, February 2, 2022

Committee Members Present:

Name	Position	Name	Position
Penny Smith	<i>Chair</i>	Monica Dahl	<i>Secretary</i>
Kelly Swan	<i>Budget Lead</i>	Desmond Nolan	<i>Principal</i>
Chelsea Kirby	<i>*Social Lead</i>	Rachel Ramey	<i>Decorating Lead</i>
Lee Zinnick	<i>Teacher (grad lead)</i>	Crystal Holdis	<i>EPC support</i>

Regrets: Todd Dutchak, facility lead

Update from Mr. Zinnick:

- Date for graduate photos is still undetermined, likely in March.
- River's Edge has been hired to do graduate photos the date of graduation. She has offered to take photos during the cocktail hour as well (families would be responsible for purchasing those photos directly from her).
- **DECISION:** Grad Fees \$75/graduate to account for any extra expenses (e.g. chairs, clean up).

Outstanding Action Items:

- **ACTION:** Rachel will reach out to the Dollar Store to see what they have in mind. * Include items for photo booth
- **ACTION:** Sean will talk to Paula about setting up accounts for buying decorations.
- **ACTION:** Chelsea and Rachel will walk around the arena to decide how many tables we need.
- **ACTION:** Todd will provide update on costs associated with chairs/tables

New Action Items:

- **Guest Speaker** – student representatives (Sophie and Gracie) will be in charge of working with graduates to select guest speaker.
- **Menu Items** – Sophie/Penny will list the menu of finger foods on the Grad Facebook page so students can vote. Need final decision by March 1st.
- **Clean Up Committee** – Mr. Zinnick will ask around to see if there is a group or organization willing to come in on the Sunday after graduation to do clean-up. (Assume fee of \$500-700).

Next Parent Meeting will be Wednesday, March 9th at 6:30. Logistics to be determined closer to the date (i.e. in person or virtual).