

# EPC School Council Fundraising Society AGM Minutes

September 10, 2018

**Attendance:** Carmen Jensen Tebb, Amy Clement, Marilyn Holt, Ervin Beaver, Josie Auger, Jennifer Eastman, Greg Crosland, Jamie Dreger, Duane Fitzsimmons, Irene Fitzsimmons

**Administration:** Sean Morrison, Brenna Liddell

1. **Call to Order:** Meeting called to order @ 5:30 pm.
2. **Introductions:** listed above
3. **Approval of Agenda:** Motioned by: Josie Auger    Seconded by: Sean Morrison    Carried: All
4. **Approval of Sept 11, 2017 AGM Minutes:**  
Motioned by: Amy Clement    Seconded by: Marilyn Holt    Carried: All
5. **Edwin Parr School Council Fundraising Society Bylaws –Revised**  
EPC Admin and School Council members attended the ASCA Conference in April, and suggested changes identified at the conference were brought forward for the Society’s consideration. At the May 7<sup>th</sup>, 2018 meeting, a decision was made to update the Society Bylaws and present for approval at the September AGM.

The revised Bylaws reviewed with an open discussion.

## Approval of Edwin Parr School Council Fundraising Society Bylaws

Motioned by: Josie Auger    Seconded by: Irene Fitzsimmons    Carried: All

## 6. Reports:

### a) Treasurer Report

General Acct: **\$1,131.45**    Casino Acct: **\$45,672.06**    Fuel Allowance: **\$659.16**

Motion to approve the Treasurer’s report as presented.

Motioned by: Josie Auger    Seconded by: Greg Crosland    Carried: All

1. Cheerfest raffle:                      Need to transfer \$926 back to Casino Account.
2. Insurance cheque:                    Not yet posted \$159.12
3. Bus fuel allowance:                    2017-18 surplus to be returned to general account.

Motion to return the surplus fuel allocated funds in the amount of \$659.19 to the general account.

Motioned by: Amy Clement    Seconded by: Duane Fitzsimmons    Carried: All

## 7. 2018 Society Annual Return

Amy will coordinate the annual return audit.

Motion to appoint Josie Auger and Jamie Dreger to audit the 2017/18 Annual Return by the end of October 2018.

Motioned by: Amy Clement    Seconded by: Marilyn Holt    Carried: All

## 8. Elections:

### a) Executive

- i. **President:** Carmen Jensen Tebb  
Nominated by: Amy Clement    Seconded by: Greg Crosland    Carried: All
- ii. **Vice-President:** Josie Auger  
Nominated by: Irene Fitzsimmons    Seconded by: Marilyn Holt    Carried: All

- iii. **Secretary:** Marilyn Holt  
Nominated by: Greg Crosland      Seconded by: Amy Clement      Carried: All
- iv. **Treasurer:** Amy Clement  
Nominated by: Carmen Jensen Tebb      Seconded by: Greg Crosland      Carried: All
- v. **Director:** Jamie Dreger  
Nominated by: Amy Clement      Seconded by: Greg Crosland      Carried: All
- vi. **Director:** Jennifer Eastman  
Nominated by: Amy Clement      Seconded by: Carmen Jensen Tebb      Carried: All
- vii. **Director:** Irene Fitzsimmons  
Nominated by: Marilyn Holt      Seconded by: Duane Fitzsimmons      Carried: All

**b) Supporting Positions**

- i. **Casino Chairperson:** : Jennifer Eastman  
Nominated by: Amy Clement      Seconded by: Carmen Jensen Tebb      Carried: All
- i. **Raffle Chairperson:** No nominations made at this time. Deferred to next meeting.

**c) Signing Authority**

The Society Bylaws state “The signing authorities of the financial accounts will be the four elected Officers of the Association.”

Amy Clement and Carmen Jensen Tebb remain.

Add Josie Auger and Marilyn Holt

**ACTION:** Amy to contact ATB to set up signing.

**d) 2018-19 Meeting Schedule**

Agreed – 2018/19 Society Meeting Dates

November 5<sup>th</sup>, 2018, January 7<sup>th</sup>, 2019, March 4<sup>th</sup>, 2019, May 6<sup>th</sup>, 2019

**9. Funding Requests**

**a) Running Track and Basketball Court**

Carmen received a phone call from Des Nolan, Principal EPC, and met with Mark Francis, Superintendent, Aspen View, to discuss their plans for the outdoor space at EPC. Aspen View received construction bids to complete the outdoor space at the school which included the option to construct a shale running track, sized to allow the opportunity to host provincial track meets. EPC Administration and Division have requested the Fundraising Society consider financially supporting the track in the amount of approximately \$150,000. Division would front the cost and the Society would make payments based on casino funding. On June 22, 2018, the Society President emailed the Society requesting their consideration. The committee unanimously agreed, in principle to financially support the project, pending Alberta Gaming and Liquor Commission approval. (See attached letter/emails.)

Aspen View is working on final costs. Carmen to contact Amber Oko, Secretary Treasurer, Aspen View. Once costs are confirmed, a request to amend the use of proceeds will be submitted to AGLC for approval consideration.

EPC Admin to create and present a list of funding priorities for 2018/19 School Year at the November meeting.

**10. Next Meeting Date:**

Next meeting will be on **November 5<sup>th</sup>, 2018 at 5:30pm in the EPC Library**

(Meeting place may be subject to change, will be confirmed with Admin prior to date)

**11. Meeting adjourned @ 6:34 pm**