

EPC School Council Fundraising Society Minutes

May 6th, 2019 @ 5:30 pm Room 109F

Attendance: Carmen Jensen Tebb, Amy Clement, Marilyn Holt, Irene Fitzsimmons, Jamie Dreger, Jennifer Eastman

Administration: Sean Morrison

1. **Call to Order:** Meeting called to order @ 5:36 pm

2. **Approval of Agenda:**

Motioned by: Jamie Dreger Seconded by: Irene Fitzsimmons Carried: ALL
Addition: New Business 6 a) EPC Priorities for 2019-2020 School Year

3. **Approval of March 4th, 2019 Minutes:**

Motioned by: Irene Fitzsimmons Seconded by: Carmen Jensen Tebb Carried: ALL

4. **Reports:**

a) **Presidents Report**

Received an invoice from Aspen View School Division for the \$25,000 payment for the running track. The invoice has been submitted to AGLC for approval. Copy to Treasurer. (See attached letters to Aspen View Superintendent and EPC Admin)

We need to advertise for new members for upcoming school year. Advertise for AGM for EPC School Council and Fundraising Society. Admin will send out and post at the school. To be sent out to LTIS to distribute to Grade 6 Parents.

Action by: Marilyn to send to Sean and Joe.

b) **Treasurer Report**

General Account: \$231.36 Casino Account: \$8650.11 Fuel Allowance: \$3528.95

Motion to approve the Treasurer's Report as presented.

Motioned by: Amy Clement Seconded by: Marilyn Holt Carried: ALL

Amy submitted receipts for postage to send Annual Society report to Corporate Registries for a total amount of \$23.31.

Motion to reimburse Amy for the amount of \$23.31.

Motioned by: Irene Fitzsimmons Seconded by: Jamie Dreger Carried: ALL

Amy attended GAIN session on May 6th in Athabasca.

Annual Society report to Registries – due April 30th

Action by: Amy

c) **Casino Chair Report**

Money from February 2019 Casino should be received this June.

Casino Expenses Report attached with Treasurers' Report.

d) **Raffle Chair Report (Melanie not able to attend)**

Nothing to report

5. Old Business:

a) Items Purchased with Casino Money

From the list of items presented at the November meeting only one item is outstanding. The Sports Tower/Concession is still standing at the old EPC Football/Soccer field. Suggestion to send a letter to Aspen View School Division, Superintendent, to see if the final plan is to sell or demolish.

Action by: Carmen and Marilyn

b) Society Document Management

Our bylaws state in Section 10, General Management C. To maintain integrity, minute books and financial records will be securely stored and may be inspected by any Member in good standing of the Association upon request.

The concern is right now all our documentation is in hard copy and the society would like to have it scanned and available via the school system. Admin will store and the society will provide electronic copies of the Agenda, Minutes and Financials for the past 7 years as available.

Action by: Carmen, Amy and Marilyn

6. New Business:

a) EPC Priorities for 2019-2020 School Year

- i. Replenish the gas account to cover the activities that occur September to November when the EPC Fundraising Society meet,
- ii. EPC track, commit what monies can be.
- iii. Purchase some chairs and furniture for the outdoor classroom
- iv. Looking at doing a Tile Mosaic above the Drama Room
- v. Purchase a living wall for the top of the feature stair.

EPC Admin expressed concern about the Fuel Account and having to wait until November for approval of fuel for the next school year. Busses will not be running after June.

Motion for remaining funds (i.e. \$3528.95) from Bus Fuel Allowance (previously approved up to \$10,000) to remain available to cover the start of the 2019-2020 school year.

Motioned by: Irene Fitzsimmons Seconded by: Jamie Dreger Carried: ALL

7. **Next Meeting:** AGM will be on September 9th, at 5:30 pm in Room 109F

8. **Adjournment:** Meeting adjourned @ 6:28 pm