

EPC School Council Fundraising Society Minutes

January 14th, 2019 @ 5:30 pm Room 109H

Attendance: Carmen Jensen Tebb, Josie Auger, Amy Clement, Marilyn Holt, Jennifer Eastman, Jamie Dreger, Irene Fitzsimmons, Greg Crosland, Carrie Patry

Aspen View Trustees: Annie Karczmarczyk, Dennis MacNeil

Administration: Des Nolan, Brenna Liddell

1. **Call to Order:** Meeting called to order @ 5:31 pm.
2. **Approval of Agenda:** Motioned by: Carmen Jensen Tebb Seconded by: Greg Crosland Carried: ALL
Addition to Agenda – 6a) Charity Link AGLC
3. **Approval of May 7th, 2018 Minutes:**
Motioned by: Irene Fitzsimmons Seconded by: Greg Crosland Carried: ALL
Approval of Nov 5th, 2018 Minutes:
Motioned by: Irene Fitzsimmons Seconded by: Carmen Jensen Tebb Carried: ALL
4. **Reports:**

a) Treasurer Report

General Account: \$204.85 Casino Account: \$44,338.12 Fuel Allowance: \$8386.46

Motion to approve the Treasurer's Report as presented.

Motioned by: Irene Fitzsimmons Seconded by: Jennifer Eastman Carried: ALL

b) Casino Chair Report

i. Casino Volunteer Remuneration Form – mileage

Discussion regarding paying mileage at a flat rate versus using the 2019 Federal Government rate of .58¢/km (EPC to Boomtown Casino return is 612km) = \$355.

Motion to pay a flat rate of \$350 to cover mileage for Casino Volunteers

Motioned by: Josie Auger Seconded by: Marilyn Holt Carried: ALL

ii. Casino Update (February 8th and 9th, 2019)

- Casino Licence has been received and all positions are filled and confirmed. General hotel reservations confirmed awaiting confirmation numbers.
- Upcoming Gain Sessions: List of locations was provided. Some sessions can be completed online. Need confirmation from AGLC regarding reimbursement of expenses to attend the sessions. Contact Carmen if you are interested.
- AGLC Charitable Handbook Section Specific Use of Proceeds – 5.23 Volunteer Expenses – Use of Proceeds Standard 2b) states that “overnight accommodation for a maximum of two nights, unless the event operates table games prior to noon on the first day of the event, in which overnight accommodation for the night prior to the event is also permitted.” The first shift on Friday starts at 11am, so an additional night has been booked for the first shift of volunteers.
- Concern was raised by members who put their names forward early in the fall 2018 to volunteer at the casino (first shift) but were not chosen and communication was not clearly relayed back to the volunteers in a timely

manner. Suggestion was made to create a procedure outlining the process for clear communication between the Casino Chair and volunteers.

c) Raffle Chair Report

- i. Melanie has agreed to stay on in this capacity.

Motion to continue with Melanie in this position.

Motioned by: Carmen Jensen Tebb Seconded by: Carrie Patry Carried: ALL
Follow up with AGLC was required for the EPC Cheer Raffle to clarify from which account the money was to be deposited and dispersed. On September 18th, 2018, \$926 was transferred from General Account back to the Casino Account and because the year end is August, the transaction was not included in the audit and flagged by AGLC.

d) EPC Administration (Des Nolan)

Des apologized for not be able to be at the previous meetings. Happy to see the interest in our meetings by the large number of people attending. Nothing to report, except the Request for funds was submitted and would like to follow up on the progress. (Refer to Old Business)

Last meeting a motion was made for approval of the request for fuel funding in the amount of \$10,000. Carmen advised that a letter has not yet been sent but will be sent once a decision has been made regarding both items included in the EPC request for Funds, ie., fuel and shale running track.

5. Old Business

a) EPC Request for Funds – Outdoor Space

Reviewed all the correspondence in the Agenda package pertaining to the request from Division and EPC for financial support of the Shale Running Track.

- Request from Aspen View Superintendent including design plans, and cost details.
- Copy of email sent out by the President to the 2017-18 EPC Fundraising Committee members attending the meetings - support in principle, pending 2019 Society membership approval, AGLC amendment for use of proceeds approval, and negotiation for project repayment, terms and conditions.
- Copy of Request to Amend Use of Gaming Proceeds – Submitted October 2, 2018.
- AGLC Approval for Special Program Development of the Shale running track for Track and Field – October 30, 2018
- Discussion regarding original modified project details, payment options and funding considerations.

- ✚ The Society needs to decide if there is support for the project in collaboration with EPC Admin and Aspen View School Division.

General Discussion:

Des indicated Administration’s willingness to work with the Society to move forward in supporting the project.

Annie Karczmarczyk, Trustee, stated that she met with Amber Oko, Division Secretary/Treasurer, regarding project repayment and that Amber indicated Divisions willingness to work within the Society parameters for a funding agreement. A written submission from Amber was provided by Annie suggesting \$10,000 payment every 2 years.

Payment suggestions discussed:

- Requested amount to be amortized over a period. A minimum dollar amount may be required.
- Minimum payment every year and if there is additional money, alter the payment accordingly. Amount to be determined by the Society.
- Payment to be 25% of the Casino revenue, therefore leaving money for extra costs such as Casino expensed, fuel account, and other requests.

If we are required to vote, Irene stated she would like to abstain from the vote. She supports the track, but is disappointed that more priorities were not brought forth from EPC Admin. Response from EPC Admin: Only 2 requests were put in because they still have access to additional funding that is being used for other needs and requests from EPC staff.

- ✚ It was agreed that the President meet with the Principal and Superintendent to discuss project payment based on a minimum amount to be issued per casino. Des will schedule the meeting. The President will provide an update at the next meeting.

b) Items Purchased with Casino Money Tabled

6. New Business:

a) Charity Link – AGLC

Carmen will send the information via email to the membership.

7. Meeting adjourned @ 6:40 pm.

Next meeting will be on **March 4th, 2019 at 5:30pm in Room 109F**